



## Central Wisconsin Evergreens

N2160 State Road 17, Merrill, WI 54452

715-536-3800

[www.CentralWisconsinEvergreens.com](http://www.CentralWisconsinEvergreens.com)

### Request for Purchase Order:

Thank you for your interest in purchasing B&B Nursery Trees from Central Wisconsin Evergreens! Please fill out this form to place an order with us. Include the quantity of each size and species you need. (We plan on fulfilling your complete order, so please do not request quantities of trees you will later decline.)

### Order Details:

Please specify the types, sizes, and quantities of trees you wish to purchase. Our price sheet is on our website protected by a Passcode. **Website Price Sheet Passcode:** cwtree

	CHRISTMAS HIGH GRADE						
	4'	5'	6'	7'	8'	9'	10'
BALSAM FIR							
BLACK HILLS SPRUCE							
CANAAN FIR							
CANADIAN HEMLOCK							
COLORADO BLUE SPRUCE							
COLORADO SPRUCE							
FRASER FIR							
MEYER SPRUCE							
NORWAY (RED) PINE							
NORWAY SPRUCE							
SCOTCH PINE							
SERBIAN SPRUCE							
WHITE PINE							

### Order Deadlines:

We kindly request that you submit your **Purchase Order to us by January 31, 2026**. Orders submitted after January 31st may face limitations in availability or delays in processing. **NOTE:** We plan on fulfilling your complete order, so please do not request quantities of trees you will later decline as that may hamper your account with Central Wisconsin Evergreens.

### Notification Deadlines:

We will send out your sales orders as soon as our tree counts are complete. At that time, we will notify you if we are unable to fulfill any part of your order, but as stated above, we are working hard to fulfill your complete order.

**Shipping & Handling:**

Shipping will be arranged by Central Wisconsin Evergreens and added to your invoice as a separate line item that is not eligible for discount. The shipping total will be determined by the carrier based on delivery location and order size.

Please specify what delivery date you'd prefer, along with any special instructions here:

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**Payment Terms:**

Invoices for payment will be emailed, or sent USPS, the day of shipping. Terms are 5% if ACH or check payment is made within the Net 30 Terms, this discount should only be applied to the trees subtotal, not to the freight charges. Any payment made after the 30 day mark will need to be paid in full. Any payments that go over 60 days will incur a 2% late payment charge per month until payment is received.

**Disclaimer:**

Central Wisconsin Evergreens shall not be liable to furnish trees as a result of an "act of God" or labor shortage during harvest season.

Any lawsuit that may result between our companies or personnel will be held in Lincoln County, WI.

This order is subject to the terms and conditions set forth above and subject to acceptance by Central Wisconsin Evergreens. Adjustments will be considered if recorded in writing within 48 hours of actual receipt of goods.

**Confirmation and Signature:**

Please confirm the information provided above by signing and emailing the completed form back to us at: [cwetrete@hotmail.com](mailto:cwetrete@hotmail.com)

**Date:** \_\_\_\_\_

**Name of Purchaser:** \_\_\_\_\_

**Company Name:** \_\_\_\_\_